

Board of Trustees Regular Meeting – June 17, 2019

The Board of Trustees of Joliet School District No. 7 held a regular meeting on June 17, 2019 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Sharon Songstad, Dawn Blain, Doug Whitehead, Kathy Grewell and Dave Schaible. Also present were Allison Evertz, Superintendent, Clark Begger, K-8 Principal and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were Sam Anttila, Brenda Lelevier and Amber Lemoine.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Dawn Blain made a motion to accept the consent agenda. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IV. Reports

- a. Athletic Director Report: Sam Anttila reported that she, Ms. Hernandez and Mr. Begger recently attended the annual Class B meeting in Red Lodge. There will be changes to the pole vaulting program based on athlete weight. She discussed the use of video sharing using Huddle. There was discussion at the meeting regarding sending two teams to districts for basketball and volleyball.
- b. Kitchen Report: Brenda Lelevier updated the Board on staff, grants, training and plans for the upcoming school year.
- c. Building Report – The Board viewed the newly refinished gym floor and reviewed the building log that was provided in the packet.

V. Correspondence – Supt. Evertz reviewed the correspondence provided to the Board.

VI. Unfinished Business

- a. School Board Evaluation – The evaluations have been completed by Board members and it was decided to review them at the annual Board retreat to give necessary time to the results of the evaluation.
- b. Ratify the Collective Bargaining Agreement – The Board and the JTA settled on the three-year agreement last month for the years 2018-2021 with salary increases of 2% for the 2018-2019 year, .5% for the 2019-2020 year, and 1% for the 2020-2021 year. Insurance benefits for teachers increase from \$600 to \$658 for the 2018-2019 year, \$658 to \$678 for the 2019-2020 year and \$678 up to \$725 for the 2020-2021 year.

Dave Schaible made a motion to approve the Collective Bargaining Agreement struck between the District and the JTA on May 20, 2019. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. Swear-in Trustee Songstad – At the May Board meeting, the Trustees canvassed the results of the election. Mr. Stene took the oath of office at that time. Ms. Songstad was absent, therefore she needs to be sworn in. Ms. Smith administered the oath of office for Ms. Songstad.

VII. New Business

- a. Out of District Approval – Supt. Evertz highlighted students who have not yet submitted their out-of-district applications for next year. New students who have never attended Joliet Public School were included separately. The kindergarten class is at or near capacity for accreditation standards, therefore #1 on the new students will be reviewed once final numbers of kindergarten student are known to administration.

Dawn Blain made a motion to approve the out-of-district students (except #s 3, 5, 6, 19, 20, 29, 38, 41-48 and 52) for the 2019-2020 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Dawn Blain made a motion to approve the new out-of-district students #2 and #3. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- b. Desks for Classrooms – School Specialty provided a quote for 60 desks and 40 chairs to be utilized in the 6th, 8th and high school science classrooms. These desks and chairs are a regularly schedule rotation of items that need to be replace due to wear-out.

Dave Schaible made a motion to approve the purchase outlined in the quote from School Specialty. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. Lunchroom Tables – Montana School Equipment Company (MSEC) provided a quote for two new lunchroom tables. Currently, there are two tables in the lunchroom that do not lock, posing a danger to students and staff alike.

Dawn Blain made a motion to approve the purchase of two new lunchroom tables from MSEC. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- d. Rate Commitment with PayneWest – PayneWest has provided three year rate commitment for Joliet Schools for property and liability insurance at a 6% rate.

Sharon Songstad made a motion to approve the Montana Schools Property and Liability Insurance plan for three years at a 6% rate. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- e. Handbook Review – The Board was provided revised handbooks and will review them and provide comments to administration.

VIII. Personnel

- a. Resignations
Supt. Evertz recommended the Board accept the resignation of Katy Purcell.

Dawn Blain made a motion to accept the resignation of Katy Purcell. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

b. Hiring

Supt. Evertz recommended that the Board approve the hiring of Molly Schoenleben as a teacher for the 2019-20 school year.

Kathy Grewell made a motion to hire Molly Schoenleben as a teacher for the 2019-20 school year. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Dylan Smith as assistant middle school boys' basketball coach for the 2019-20 school year.

Doug Whitehead made a motion to hire Dylan Smith as assistant middle school boys' basketball coach for the 2019-20 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Caleb Gee as assistant high school football coach for the 2019-20 school year.

Dave Schaible made a motion to hire Caleb Gee as assistant high school football coach for the 2019-20 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Brenda Lelevier as the Foodservice Director for the 2019-20 school year.

Dave Schaible made a motion to hire Brenda Lelevier as the Foodservice Director for the 2019-20 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Kelly Songstad as the Assistant Foodservice Director for the 2019-20 school year.

Dawn Blain made a motion to hire Kelly Songstad as the Assistant Foodservice Director for the 2019-20 school year. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Amber Lemoine as a kitchen employee for the 2019-20 school year.

Sharon Songstad made a motion to hire Amber Lemoine as a kitchen employee for the 2019-20 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IX. Superintendent/Principal/Business Manager Reports

Superintendent – Ms. Evertz advised the Board on: Active Shooter Policy; MBI/MTSS Update; major facility projects; HS Guidance Counselor.

Principal – Mr. Begger presented the Board with updates on seating assignments on buses; standards based grading; and Daily 5 Literacy Framework.

Business Manager – Ms. Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement.

X. Items for Next Agenda

Out-of-District Acceptance
Handbook Reivew


XI. Next Board Meeting Date

The next regular Board meeting will be held July 8, 2019 at 7:00 p.m. in the Joliet School Library.

XII. Adjournment

Kathy Grewell made a motion to adjourn the meeting at 9:06 p.m. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved 07/08/2019

Clerk 

Chairman Alvin L. Stone