

Board of Trustees Regular Meeting – June 11, 2018

The Board of Trustees of Joliet School District No. 7 held a regular meeting on June 11, 2018 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Dawn Blain, David Schaible, Doug Whitehead, Sharon Songstad, Kathy Grewell and Justin Oswald. Also present were Allison Evertz, Superintendent, and Felicia Smith, District Clerk/Business. Visitors in attendance were Amber Brill, Rick Brill, Abigail Bamford, Nevaeh Brill, Linda Mickle, Kelly Songstad, Dale Limberhand.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Justin Oswald made a motion to accept the consent agenda. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IV. Reports

a. Student and Faculty Reports

Kitchen Update. Linda Mickle addressed the Board and discussed possible upgrades to the kitchen facilities in order to serve more fresh food in an efficient manner; including adding a steamer, a new grill and a rotisserie oven. Ms. Mickle indicated that she cancelled the commodity order and is looking at different menu options.

Cheer Squad – Abigail Bamford brought a proposal to the Board for reinstating a cheer squad at Joliet. She discussed possible coaches, needs of the squad and the availability of students to fill the squad. The Board asked Ms. Bamford to gather more information and come back for further discussion in July.

b. Building Report – Dale Limberhand reported on the water build-up, indicating that they are waiting on the engineer's report and recommendations.

V. Correspondence – Supt. Evertz did not review the correspondence during the meeting due to the full agenda, but encouraged Board members to read through that section of their packet. Of note: the Office of Public Instruction has chosen Joliet to receive an "MBI Exemplar School" award.

VI. Unfinished Business

a. Third Reading of Uniform Complaint Procedure – The Policy Committee met on January 22, 2018 and April 3, 2018 to revise the District's Uniform Complaint Procedure. The Board read through the revised procedure. Suggested changes after the first and second readings were made to the policy.

Dawn Blain made a motion to approve the third reading of the New Uniform Complaint Procedure. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

d. Negotiations Update – The JTA rejected the Board's initial offer and submitted a counteroffer which included a one year contract, additional money for insurance, and a 1% increase on the base salary amount of the matrix.

- c. Teacher and Student Handbook Review – Mrs. Vukonich made suggested changes to the middle and high school handbooks. The final version of the Uniform Complaint Procedure will be incorporated upon approval by the Board. The Board discussed the need for signatures from both parents and/or guardians.
- d. Intruder Alarm – Kenco inspected the current PA systems at the school and indicated that the current systems are too antiquated to work for a new set-up to initiate a lock down. The bid from Kenco has not yet been received.
- e. Second Reading of Policy Revisions from MTSBA – The Board was provided the information relative to changes from MTSBA on the school’s current policy manual.

Dawn Blain made a motion to approve the second reading of the policy revisions as prescribed by MTSBA. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- f. Technology Update – Aaron Dantic is working on year-end hardware, technology inventory, updating computers, making software determinations and evaluating existing hardware. He will continue to work on the website updates over the summer. Cat 2 equipment can be purchased after July 1 to utilize the E-rate reimbursement. The school has had consistent internet since February with only one interruption due to a power outage.
- g. Middle School HVAC – The District will need to purchase an HVAC system which will fully integrate into the current system with computerized controls.

Dawn Blain made a motion to purchase a new HVAC system for the middle school, dependent upon prospective bids. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

VII. New Business

- a. Football Uniforms – Uniforms for the football “away” games are on the rotation schedule this year. Coach Warburton has proposed designs for jerseys for Board approval.

Justin Oswald made a motion to approve the purchase of white “away” football uniforms with further discussion regarding pants. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- b. Todd Family Trust Scholarship Process – The Todd Family Charitable Trust donated \$8,416.43 to Joliet Public Schools to provide scholarships to students pursuing post-secondary education. The Board created a committee consisting of Dawn Blain, Sharon Songstad and Melvin Stene to award the scholarship, which will be separate from the community scholarships. The scholarship will be in the amount of \$1,000 each year until the funds are exhausted.

Dawn Blain made a motion to approve the creation of a separate committee to award the Todd Family Scholarship in the amount of \$1,000 each year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. Variance to MCA 20-7-117 – Mrs. Collette Webber has indicated to Superintendent Evertz in a letter to her and the Board that there are two students (AC and BC) ready for kindergarten who miss the cutoff set by MCA 20-7-117. With the addition of Aly Nardinger in the classroom, the Montana Accreditation Standards set for classroom size will still be met with the addition of these two students.

Kathy Grewell made a motion to accept AC and BC as kindergarten enrollees for the 2018-19 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- d. Activity Pass Increase – The Board had a discussion about the current amount charged for activity passes and the ability of those funds to adequately cover expenses related to activities. It was proposed that the activity passes be increased by \$10.

Justin Oswald made a motion to increase the price of activity passes by \$10, with the exception that the Senior Citizen pass will remain at \$30. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- e. Joint District Trustee Resolution – The Board was apprised of the complexities of proposing limiting the powers of the trustee from the Whitehorse Bench area. Legal counsel is still evaluating if this is possible given the history of the decisions by the previous County Superintendent.

VIII. Personnel

Lindsay Thompson notified Supt. Evertz that she will be resigning her position in the elementary.

Justin Oswald made a motion to accept the resignation of Lindsay Thompson. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

After conducting interviews for two elementary teachers, the Superintendent, at the Board's request, made offers of employment to Shalyn Lind and Crystal Wright. Both accepted the offer of employment.

Sharon Songstad made a motion to hire Shalyn Lind as an elementary teacher for the 2018-19 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Dave Schaible made a motion to hire Crystal Wright as an elementary teacher for the 2018-19 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Toni Atkins as a paraprofessional for the 2018-2019 school year.

Kathy Grewell made a motion to hire Toni Atkins as a paraprofessional for the 2018-2019 school year. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Linda Mickle as a head cook for the 2018-2019 school year.

Sharon Songstad made a motion to hire Linda Mickle as head cook for the 2018-2019 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Kelly Songstad as kitchen assistant for the 2018-2019 school year.

Dawn Blain made a motion to hire Kelly Songstad as kitchen assistant for the 2018-2019 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Administrative contracts and salaries were reviewed by the Board.

There was unanimous ascension for contract renewal of Allison Evertz as Superintendent (and as an authorized representative of the Board in the grievance process), Marlaina Myers as Administrative Assistant, Felicia Smith as Business Manager/District Clerk and Janet Williams as K-12 Secretary.

IX. Superintendent/Principal/Business Manager Reports

Allison Evertz informed the Board that summer school began June 11th with 10 students enrolled. She also listed all of the teachers who will be attending the MBI Summer Institute from June 18 through June 21 and the costs for registration.

The elementary is currently without an art teacher. Mrs. Evertz and Ms. Stone, the high school art teacher, are discussing possible options for eliminating the need to hire an art teacher for the elementary. One proposal would be to have Ms. Stone teach grades 2-6 in a block and then have Ms. Milton prepare art kits for grades K-1 to be utilized in the regular classroom for art instruction. If Ms. Stone does have the 2-6 grades in a block, she would like to have aides to manage the large class.

The Board was provided an updated list of current coaches.

Felicia Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement.

X. Items for Next Agenda

Out of District Enrollment
New Driver's Ed Vehicle

XI. Next Board Meeting Date

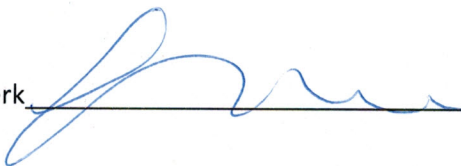
The next Board meeting will be held July 9, 2018 at 7:00 p.m. in the Joliet School Library.

There will be a Negotiations Committee Meeting held June 27th at 6:00 p.m. in the Joliet School Library.

XII. Adjournment

Sharon Songstad made a motion to adjourn the meeting at 10:32 p.m. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved 08/13/2018

Clerk 

Chairman 