

## **Board of Trustees Regular Meeting – May 14, 2018**

The Board of Trustees of Joliet School District No. 7 held a regular meeting on May 14, 2018 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Dawn Blain, David Schaible, Doug Whitehead, Sharon Songstad, Kathy Grewell and Justin Oswald. Also present were Allison Evertz, Superintendent, Felicia Smith, District Clerk/Business Manager and Marilyn Vukonich, High School Principal. Visitors in attendance were Aaron Dantic, Sean McAndrews, Brooke Miller, Logan Atkins, Dale Limberhand, Russ Salo, Lucas Easthouse, Jordan Grewell, Lane Nardinger, Noah Salo, Justin Harris, Colton Whitney, Tysa Oswald, Sophia Gillespie, Stacie Nardinger, Alyssa Taborsky and Anna Dew.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Mrs. Evertz informed the Board that the Resolution slated to be discussed had not yet been received from counsel. Sharon Songstad made a motion to accept the consent agenda. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

### **IV. Reports**

#### **a. Student and Faculty Reports**

Envirothon – The FFA and science teams for the Envirothon reported to the Board on their experiences this year. The FFA team took 3<sup>rd</sup> in their division and the high school team took 11<sup>th</sup>.

Student Council – Brooke Miller and Logan Atkins reported on the Senior/Faculty volleyball and basketball games. The new board for student council next school year includes: Rylan Olson, Walker Anttila, Shay Robertus, Lyric Fike, Daniel Daly, Lane Nardinger, Kirsten Sweet, Callie Zinne and Sophia Gillespie. The awards ceremony will be held May 16<sup>th</sup> at the Quick Stop.

Athletics – Ms. Vukonich reported the middle school track season ended May 7, 2018. There were two new school records set in the 200 and the 800. The Spring Banquet was well attended. There will be 5/6 grade volleyball and boys basketball next year. The high school boys took 2<sup>nd</sup> at the District track meet; 19 individuals will be going to divisionals. Monthly meetings are being held with the coaches and a check out sheet will be utilized at the end of each season. Open gym and summer sports camps are being advertised. The pole vault equipment is in need of replacement, and a 3 year plan is being put together to accomplish that task.

b. Website – Aaron Dantic from Rimrock Computers presented the new website to the Board and discussed the new features as well as how the website is now ADA compliant. The old website will redirect to the new website which is: [www.gojhawks.com](http://www.gojhawks.com)

c. Building Report – Supt. Evertz did not review the monthly maintenance log during the meeting due to the full agenda, but encouraged Board members to read through it. Of note is that the playground equipment donated by the Joliet Community Center has been removed from that location. Mr. Limberhand reported that the 3M film has been partially installed; there was a quality control issue with some of the film, which the installer sent back and reordered.



- V. **Correspondence** – Supt. Evertz did not review the correspondence during the meeting due to the full agenda, but encouraged Board members to read through that section of their packet. Of note: the Office of Public Instruction sent a letter indicating that Joliet has been removed from the Intensive Assistance Process due to leadership correcting accreditation issues over the past two years.

VI. **Unfinished Business**

- a. **Scoreboard Update** – The Board discussed the options available for the new scoreboard and suggested that more information be gathered and then a presentation made to Yellowstone Bank.
- b. **Gym Floor Decision** – The Board reviewed portfolios of companies that are able to do a major refinish of the floor in the new gym. This is an investment of \$40,000 to \$50,000. The Board also has the option of doing a minor refinishing of the floor with a water-based finish for around \$6,300.

Dawn Blain made a motion to go forward with the minor refinishing this year and looking at a major refinishing next summer. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. **Second Reading of Uniform Complaint Procedure** – The Policy Committee met on January 22, 2018 and April 3, 2018 to revise the District's Uniform Complaint Procedure. The Board read through the revised procedure. Suggested changes after the reading include: changing all references of "building administrator" to "building principal". The board noted two references that they would like the Superintendent to consult with counsel on deletion.

Justin Oswald made a motion to have the proposed changes made and approve the second reading of the New Uniform Complaint Procedure. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- d. **Updated Interior/Exterior Facility Projects 2018** – The Board discussed the previous projects that were noted on the walk-through of the facilities as summer projects. As part of that discussion, the Board addressed the possibility of a new concessions stand being built on the football field. It was suggested that design ideas should be gathered for the Board to review before a decision is made.
- e. **Negotiations Update** – The JTA has not yet formally responded to the Board's first offer.

VII. **New Business**

- a. **Intruder Kenco Alarm** – The board heard suggestions on the need for a centrally accessible system to announce an intrusion and put the campus into lockdown. After discussing the possibilities, it was decided to wait until incoming equipment can be evaluated on the ability to perform these functions without the need to purchase new equipment.
- b. **Resolution to Dispose of District Property** – The Board reviewed a list of items that are obsolete and of no more use to the District.



Dawn Blain made a motion to approve the resolution to dispose of old/obsolete property. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. Joint District Trustee Resolution – This item was tabled due to not receiving the proposed resolution from counsel.
- d. Reorganization of the Board and Appointment of Clerk – The Board canvassed the votes from the election held on May 8, 2018. The newly elected Trustees signed the Certification of Election and the Oath of Office was administered to each trustee by the Clerk.

Dawn Blain made a motion to appoint Felicia Smith as the District Clerk. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

The Chairman administered the Oath of Office to the newly appointed Clerk.

Justin Oswald made a motion to appoint Melvin Stene as the Board Chair. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Sharon Songstad made a motion to appoint Justin Oswald as the Board Vice Chair. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Dawn Blain made a motion to accept the reorganization and sign the necessary forms to ratify the process. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- e. First Reading of Policy Revisions – The Board was apprised of changes suggested by MTSBA staff attorneys to the MTSBA 5000-8000 model policy series.

Dave Schaible made a motion to approve the first reading of the policy revisions as prescribed by MTSBA. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- f. MQEC Legislative Updated and Priorities – Superintendent Evertz apprised the Board of the MQEC Spring Update which includes pending lawsuits, SB 410 implications and priorities of the upcoming legislative session.
- g. USAC (E-Rate) Update – The Board was informed that the e-rate application for the 2018-19 school year was approved. Nicole Jones will continue to monitor the 2017-2018 application which is still in the appeal process.
- h. New Copiers – Peterson Office has offered to place new copiers in the school with no upfront costs to the District. The amounts of the monthly maintenance would be the same and Peterson would not require signing a lease for the new equipment. The Board asked for further investigation into disposal of the old copiers prior to accepting a new package from Peterson.



- i. Review Teacher and Student Handbooks – Ms. Vukonich reviewed the changes to the handbooks with the Board.

## **VIII. Personnel**

Lauren Brophy notified Supt. Evertz that she will be resigning at the end of the 2017-2018 school year effective May 25, 2018.

Kathy Grewell made a motion to accept the resignation of Lauren Brophy. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

After conducting interviews for a new principal in April, the Superintendent, at the Board's request, made an offer of employment to Mr. Clark Begger. Mr. Begger has accepted the position of Elementary/Middle School Principal. A copy of his contract was provided in the Board packet.

Dawn Blain made a motion to hire Clark Begger as the new K-8 principal for the 2018-19 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Nicole Juhnke as a paraprofessional for the 2018-2019 school year.

Sharon Songstad made a motion to hire Nicole Juhnke as a paraprofessional for the 2018-2019 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Danielle Sullivan as a paraprofessional for the 2018-2019 school year.

Kathy Grewell made a motion to hire Danielle Sullivan as a paraprofessional for the 2018-2019 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Brenda Wetstein as a paraprofessional for the 2018-2019 school year.

Justin Oswald made a motion to hire Brenda Wetstein as a paraprofessional for the 2018-2019 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Aly Nardinger as an elementary instructional aide for the 2018-2019 school year.

Dawn Blain made a motion to hire Aly Nardinger as an elementary instructional aide for the 2018-2019 school year. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Ruby Sanford as a .5 FTE instructional aide for the Title I program for the 2018-2019 school year.



Sharon Songstad made a motion to hire Ruby Sanford as a .5 FTE instructional aide for the Title I program for the 2018-2019 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Christine Bergum as custodian for the 2018-2019 school year.

Sharon Songstad made a motion to hire Christine Bergum as custodian for the 2018-2019 school year. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Dennis Kuehn as custodian for the 2018-2019 school year.

Dave Schaible made a motion to hire Dennis Kuehn as custodian for the 2018-2019 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Tammy Taylor as custodian for the 2018-2019 school year.

Dawn Blain made a motion to hire Tammy Taylor as custodian for the 2018-2019 school year. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Dale Limberhand as assistant facility manager for the 2018-2019 school year.

Kathy Grewell made a motion to hire Dale Limberhand as assistant facility manager for the 2018-2019 school year. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Russ Salo as facility manager for the 2018-2019 school year.

Sharon Songstad made a motion to hire Russ Salo as facility manager for the 2018-2019 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

The kitchen staff hiring decision was tabled at the meeting.

Supt. Evertz recommended that the Board hire Rod Biorn as morning and afternoon route driver for the 2018-2019 school year.

Sharon Songstad made a motion to hire Rod Biorn as morning and afternoon route driver for the 2018-2019 school year. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.



Supt. Evertz recommended that the Board hire Allen Eik as morning and afternoon route driver for the 2018-2019 school year.

Dawn Blain made a motion to hire Allen Eik as morning and afternoon route driver for the 2018-2019 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

The hiring of Annie Gillespie as a bus driver for the 2018-19 school year was tabled at the meeting.

Supt. Evertz recommended that the Board hire Sandy Matlock as morning and afternoon route driver for the 2018-2019 school year.

Sharon Songstad made a motion to hire Sandy Matlock as morning and afternoon route driver for the 2018-2019 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Sam Smith as morning and afternoon route driver for the 2018-2019 school year.

Kathy Grewell made a motion to hire Sam Smith as morning and afternoon route driver for the 2018-2019 school year. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Rod Bond as the district crossing guard for the 2018-2019 school year.

Dawn Blain made a motion to hire Rod Bond as the district crossing guard for the 2018-2019 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

The hiring of coaches for the 2018-19 school year was tabled at the meeting.

Supt. Evertz recommended that the Board hire Nicole Juhnke as a temporary summer worker at \$11.00 an hour for the 2018 summer.

Dawn Blain made a motion to hire Nicole Juhnke as a temporary summer worker at \$11.00 an hour for the 2018 summer. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Mallory Simons as a temporary summer worker at \$11.00 an hour for the 2018 summer.

Dawn Blain made a motion to hire Mallory Simons as a temporary summer worker at \$11.00 an hour for the 2018 summer. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Kelly Songstad as a temporary summer worker at her current rate for the 2018 summer.



Dawn Blain made a motion to hire Kelly Songstad as a temporary summer worker at her current rate for the 2018 summer. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board hire Sam McCrone as the driver's education instructor at \$22.50 an hour for the 2018 summer.

Doug Whitehead made a motion to hire Sam McCrone as the driver's education instructor at \$22.50 an hour for the 2018 summer. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz informed the Board that one non-renewal letter went out May 8, 2018.

**IX. Superintendent/Principal/Business Manager Reports**

Allison Evertz informed the Board that all stipulations outlined in the Memorandum of Understanding with the Joliet Little League have been met. Summer school letters were sent to the families of 25 students, only three were returned. One teacher will be hired and 10 students will be served on a first-come, first-served basis. The Superintendent will be working with teams of teachers for the MBI Summer Institute (June 18-June 21) and the Building Bridges Institute (July 24-July 27), and will be off campus.

The discussion on new maintenance equipment is still an open topic that needs to be discussed so a decision can be made. The driver's education vehicle decision is in a holding pattern until a suitable vehicle can be found and additional information from OPI is received. The Todd Family Trust has donated \$8,416.43 to Joliet Schools. How this scholarship money will be utilized will be discussed at a later date.

Marilyn Vukonich handed out her report but did not review it due to time constraints.

Felicia Smith provided the Board with reports of all claims paid, payroll disbursements, a financial statement and details about the upcoming decrease in transportation reimbursements from the State of Montana.

**X. Items for Next Agenda**

Extra-Curricular, Administration and Classified Contracts.

**XI. Next Board Meeting Date**

The next Board meeting will be held June 11, 2018 at 7:00 p.m. in the Joliet School Library

**XII. Adjournment**

Dave Schaible made a motion to adjourn the meeting at 10:22 p.m. Dawn Blain seconded the motion. It was unanimously carried.

Approved 06/11/2018

Clerk 

Chairman 